

CONDUCTIVE EDUCATION WAIKATO

Early Intervention and Habilitation Provider

FOLLOW-UP SUPPORT FOR MAINSTREAM CHILDREN POLICY

Rationale:

To provide an opportunity for families to access a follow-up session once per term for one year, for children who have transitioned from our service, specifically when the child has transitioned to a mainstream Early Education Centre/Primary School.

Objectives:

1. To ensure the child's skills continue to develop in the typical setting.
2. To provide support, guidance and goals for the family and other professionals involved in the child's life.

Procedures:

- a) During the child's exit process, the Key Worker will inform the parent/family of this Follow-up Policy and enquire if they would like to be contacted. If declining, the child's file will be closed at close of Transition.
- b) Families, who acknowledge interest, will be contacted by Centre staff to arrange the initial follow-up meeting. It will be the responsibility of the family to maintain contact for any additional assessment or services.
- c) Whenever possible, the previous Key Worker for the child shall support the session. It shall be limited to 1 hour inclusive of discussion time and will be attended by a family member throughout as a support person.
- d) Following the session, the Key Worker will complete a written Report. The Report will document engagement, goals and strategies. A copy will be provided to the family within 14 working days following the session, with a copy retained in the child's file.
- e) A fee of \$100.00 will be charged for each session.
- f) If the family is seeking additional therapeutic input, an option to engage in additional regular sessions will be discussed with the clinical team and may be offered to the family based on caseload/capacity and clinical indication of need.
- g) At the completion of a one year period the child's need and support will be reviewed to ascertain requirements for ongoing support or closure of file.

REVIEWED: May 2024

REVIEW DATE CYCLE: May 2027

Centre Manager: _____

